



County of San Diego

HEALTH AND HUMAN SERVICES AGENCY

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Border Health
California Children Services
Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
MAA/TCM Program
Maternal, Child and Family Health Services
Public Health Laboratory
Public Health Nursing
Tuberculosis Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
Mark Muir, Chair/Sherryl Parks, V-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-17 ADVISORY COMMITTEE MEETING

Minutes

Tuesday, May 7, 2013

Members Present

Cerny, Barbara – Torrey Pines Comm. Planning Group
Corte, Al – City of Del Mar (Alt)
Hickerson, Tom – Rancho Santa Fe Fire
Kranz, Tony – City of Encinitas (Alt)
Muir, Mark – City of Encinitas
Tanner, John – Rancho Santa Fe Fire (Alt)
Zahn, Peter – City of Solana Beach
Zovanyi, Peter – Member-at-Large

County Staff Present

Cavanaugh, Adria
Haynes, M.D., Bruce
Metz, R.N., Marcy
Yaghmaee, Saman

Agency Representatives Present

Bavdion, Maddie - AMR
Gilligan, Matt – Rural Metro
Henry, Scott – Encinitas Fire
Michel, Tony – Rancho Santa Fe Fire
Murphy, Mary – CSA-17 Fire Departments
Rice, Mike - AMR
Russo, Joe – Rural Metro
Twohy, Frank – Elfin Forest Fire
Ward, Darrin – Encinitas Fire Dept

Guests

Serra, M.D., John – Rural Metro
Marquardt, Larry

Recorder

Wolchko, Janet I.

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Mark Muir, Chair called the meeting to order at 4:04 p.m.

New members in attendance were introduced:

- Peter Zahn, representative from the City of Solana Beach
- Al Corte, alternate representative from City of Del Mar.

II. APPROVAL OF MINUTES

A motion was made by Peter Zovanyi, seconded by Barb Cerny to approve the CSA-17 Advisory Committee minutes from February 5, 2013. Motion carried.

III. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

IV. MANAGEMENT TEAM REPORT

A. Budget and Finance Report

Saman Yaghmaee has been promoted to Assistant Deputy Director, Public Health Services. Adria Cavanaugh will be reporting the Budget and Financial Report.

1. **Budget Update, July 1, 2012 to April 30, 2013**

Revenue

Ambulance Transports		
Residents	\$ 1,213,564	
Non-Resident	<u>305,040</u>	
Ambulance Transport Total Year-to-date		\$1,518,604
Benefit fee		\$1,018,493
Property Tax		\$ 886,238
Interest and Miscellaneous		<u>\$ 10,103</u>
<u>Total Revenue year-to-date</u>		\$3,433,438

<u>Expenditures</u> Year-to-date	\$2,085,536
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Total revenue is higher by \$1,141,154 as compared to the same time last year. The increase is due to the new billing revenue from residents and non-residents. Benefit fee revenue was \$100,000 higher than this time last year possibly due to the benefit fee increase that occurred in FY 2012/13.

Year-to-date expenditures are higher by \$388,314 than this time last year. This is primarily due to the amendment to the San Diego Medical Services (SDMS) contract in December 2011 to compensate for non-resident revenue previously retained by the contractor that is now being billed by Wittman Enterprises, LLC.

2. **Contract Update**

The County is processing a contract amendment with SDMS to officially change the contractor name to Rural Metro of San Diego, and to extend the contract by changing the contract end date from June 30, 2013 to December 31, 2013.

The CSA-17 Paramedic Ambulance Services Request for Proposals (RFP) is in the final stages of the review process. The State EMS Authority reviews all RFPs before they are publicly posted.

3. EMS Coordinator Compensation Policy – Peter Zovanyi

a. Workgroup report:

- Chief Michel provided a survey of EMS Coordinator positions in the region and how they are compensated.
- The policy decision was to keep the position independent of the provider as there were some concerns regarding a conflict of interest.
- It was recommended to provide a full compensation package for the CSA-17 EMS Coordinator. The current contract allotment for the position is \$119,500 annually. An estimate of health compensation per month for full health benefits was approximately \$1,700.
- The Operational Chiefs will review the compensation budget annually in January and present it to the CSA-17 Advisory Committee prior to County Budget Build.

b. Opinion:

The contract for the EMS Coordinator position is one year old. There were no health benefits in the allotted amount of \$119,500 for the position. The County contracted with Rancho Santa Fe FPD for the position and it was agreed that Rancho Santa Fe FPD would cover costs not covered in the contract. It was questioned whether CSA-17 funds should be spent to increase the original allotted amount, and that the cost of the position would be less if the position was a non public employee.

c. CSA-17 clarification of the recommendation for the EMS Coordinator Position:

Representatives of Encinitas Fire, Solana Beach, Del Mar and Rancho Santa Fe suggested that health coverage for the position would be single healthcare rate coverage at \$618.32 monthly, adding 6% in 2013, increasing the position allotment to approximately \$130,000 annually.

d. Direction:

- The EMS Coordinator position contract will be reviewed annually during the County Budget Build review.
- The EMS Coordinator position would remain independent of the contractor with full compensation to include healthcare. The position contract will add \$618.32 monthly for single health care insurance rate, \$7,420 annually. Total wage and compensation would be \$127,000-\$128,000 annually.
- Peter Zahn recommended an amendment cap at 6% with a review to the CSA-17 Advisory Board each year in January.

Motion made by Peter Zovanyi, seconded by Peter Zahn to recommend the single health benefit coverage for the EMS Coordinator position

amended with a cap at 6% and to review the contract annually. Four members voted aye: Peter Zovanyi, Peter Zahn, Mark Muir and Tom Hickerson; two members voted no: Barbara Cerny and Al Corte. Motion carried.

B. Administrative Report - Marcy Metz

Ms. Metz introduced County EMS representatives to the new members of the CSA-17 Advisory Committee.

1. Rebecca Pate, EMS Coordinator who was the EMS contact representative to CSA-17 is now working at Palomar Hospital. Her last day with the County was April 22, 2013. Recruitment for her position with the County is open. Susan Smith will be the EMS contact until the position is filled.
2. Congratulations to Saman Yaghmaee for his promotion to Assistant Deputy Director of Public Health Services. Adria Cavanaugh will be presenting the Budget and Financial Reports.
3. The RFP will be posted for ambulance transportation services for CSA-17 when notification is received from the State. The RFP is competitively procured at regular intervals not to exceed 10 years.
4. Events:
 - *Sidewalk CPR Day*. Last year over 3,000 participants were trained in hands only CPR. This year's *Sidewalk CPR Day* is scheduled for Tuesday, June 4, 2013. Last year over 50 locations participated and over 3,000 individuals were trained. Sue Dickinson is the EMS contact person for *Sidewalk CPR Day*. The number of individuals trained on June 4th will be counted and sent to Los Angeles County by June 5th to determine the total number of individuals trained in Southern California.
 - *Strike out Stroke Day* at the Padres. The Stroke Consortium, the American Heart Association and the County are coordinating the *Strike out Stroke Day with the Padres* event at PETCO Park on June 22, 2013. Padres will be playing the Dodgers. This will be an opportunity to educate the public about the signs and symptoms of a stroke and calling 911. Hospitals and centers that are designated stroke centers will have stations set up for blood pressure checks. Stroke survivors will be introduced on the field prior to the game. A discount code for tickets will be posted on the EMS website.
 - *Emergency Preparedness*. The San Diego local Medical Health Exercise will be conducted on May 30, 2013, 9:00 am to 2:00 pm. The scenario will be a structural collapse. Hospitals will tailor the scenario specific to their facility. Prehospital agencies are not participating in this exercise. The EMS Departmental Operations Center/Medical Operations Center which is the response branch of Public Health for the County will be fully activated coordinating hospital resources and communication during the event.
 - *Statewide Exercise*. The County will not be participating in the Golden Guardian exercise this year.

5. The State EMS Authority (EMSA) released a set of core measures to describe coordination effectiveness throughout the state using regional/local information. It was developed as part of a grant provided by EMSA through the California Healthcare Foundation. Counties are asked to submit additional data for 2010/2011 which will give a view of the EMS System in California.
 - There are 28 total measures, most of those are currently collected; however, there are some measures the state requires that EMS does not collect.
 - Additional 10 data requirements are being requested from agencies.
 - Submission deadline is May 31, 2013.

C. Medical Director's Report - Dr. Bruce Haynes

1. Paramedic and EMT protocol guidelines for treatment in the field are reviewed every two (2) years. The guidelines will take effect July 1, 2013.
2. In China, 130 people have been diagnosed with a new strain of flu, 26 of those have died. There is no evidence of human-to-human transmission of the virus. Taiwan has had one (1) case. The Centers for Disease Control (CDC) is following the situation closely and checking entry areas into the country for people who have influenza like illness and are traveling to and from China.

D. Paramedic Provider Report - Matt Gilligan

Matt Gilligan who is the Operations Manager for Rural Metro and Contract Manager for the CSA-17 contract introduced John Serra, M.D., UCSD physician and Rural Metro Medical Director.

1. An ambulance was moved from Encinitas Station 1, Moonlight Beach, to the new Station 2 off of Birmingham and I5. They will be checking any impacts in the Del Mar and Del Mar Heights area in the next few months as hotel occupancy increases from June 15 to September 16.
2. CE training:
 - January – review of patient assessments
 - February – CE credits for the “active shooter” drill
 - March - fire rehab policies and procedures. Ambulance crews assess fire fighter's conditions upon completing a mission.

E. Operations Report

1. Community Outreach
 - Ambulance demonstrations for Boys and Girls Scouts
 - Easter egg hut
 - Teen expos at High Schools
 - Station 2 grand opening
 - Del Mar High Tech Fair
 - Blood pressure clinics in Rancho Santa Fe senior center and Encinitas senior center

2. In January there were a record number of transports. CSA-17 has the capacity for mutual aid into San Diego. In mid January the number of transports slowed, which could be due to the slowing of the flu season.
3. Matt Gilligan recognized Saman Yaghmaee for the great job he has done for CSA-17.

V. NEW BUSINESS

A. Committee Liaison with the Operations Chiefs

1. Mark Muir, Chair, recommended Barb Cerny to act as CSA-17 Board Member liaison and chair to the Operation Chiefs meeting.
2. CSA-17 bylaws, Section IV, describing the Operations Subcommittee was read for clarification regarding the Chairperson appointed by the Advisory Committee, composition of the members and scope and purpose of the subcommittee.
3. It was requested that an orientation package be sent to the new CSA-17 Advisory Committee members and that the bylaws be sent to the CSA-17 Advisory Committee members.

A motion was made by Mark Muir to appoint Barb Cerny to be the CSA-17 Board Member liaison to the Operations Subcommittee, seconded by Peter Zovanyi. Motion carried.

4. Mr. Muir thanked the adhoc committee for working on the EMS Coordinator compensation policy.
- B.** A letter from the CSA-17 Advisory Board will be drafted for the members to sign and send to Saman Yaghmaee to thank him for providing the budget and financial reports for CSA-17. Mr. Yaghmaee was also congratulated for his promotion to Assistant Deputy Director of Public Health Services.
- C.** It was requested that the CSA-17 agenda and financial report for the upcoming meeting should be forwarded to the committee one week prior to the meeting if possible.

VI. SET NEXT MEETING/ADJOURNMENT

The meeting was adjourned at 5:07 p.m.

The next CSA-17 Advisory Board meeting is scheduled for Tuesday, August 6, 2013 at 4:00 p.m.

Submitted by

Janet I. Wolchko, Administrative Secretary

County of San Diego Emergency Medical Services